

**Applications for Prequalification are necessary only if you wish to bid on contract work involving construction or improvement of an electrical facility. It is a separate roster from the Small Works Roster. If you have any questions – please contact Madalene Barnes at 360-538-6235.**

**LIST OF DOCUMENTS TO SUBMIT FOR PREQUALIFICATION**

Checklist – are these enclosed?

- \_\_\_\_\_ Completed Application – Must be notarized.
- \_\_\_\_\_ Letter from Bonding Company - An original letter with a current date from your insurance company specifying your maximum bonding capacity in dollars (required to post a Statutory Performance Bond).
- \_\_\_\_\_ Proof of Insurance
- \_\_\_\_\_ List of Business References
- \_\_\_\_\_ A company history/resume, which includes work performed and a list of equipment available.
- \_\_\_\_\_ Copy of Washington State Contractor’s License Registration Certificate.
- \_\_\_\_\_ Copy of your last available fiscal year’s balance sheet.

***When submitting application materials please do not staple, tape, bind or double-side the paperwork since I will be making copies of your application for our review board. The copies are destroyed after the review board makes their decision.***

Any questions please contact Madalene Barnes at 360-538-6235 or mbarnes@ghpud.org.

**Submit application packet to:**

**Grays Harbor PUD  
Attn: Madalene Barnes  
2720 Sumner Avenue  
Aberdeen, WA 98520**